Minutes
Beaumont Road Public School Parents & Citizens’ Association
Incorporated
Meeting of the Committee of Management

23 July 2013, 7.30pm to 10.30pm
School Staff Room

Attendees
Emma Bromley (EB)
Meredith Holt (MH)
Phil Morley (PM)
Carey Francis (CF)
Julie Ward (JW)
Malcolm McDonald (MM)
Linda Hutton (LH)
Tara Hannon (TH)

Apologies
Hans Thomsen (HT)
Morelle Reeves (MR)
Maya Gomez (MG)
Kim Roberts (KR)
Jasna Sims (JS)
Jenny Powell (JP)

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<tr>
<th>Decision / Action</th>
<th>By whom</th>
<th>By when</th>
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<tr>
<td>1. Welcome</td>
<td>EB</td>
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<td>EB welcomed all and chaired the meeting to item 4 after which PM chaired.</td>
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<td>2. Confirmation of minutes of previous meeting</td>
<td>EB</td>
<td>Note</td>
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<td>Minutes were accepted as an accurate record of the previous meeting. Moved EB Seconded CF.</td>
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<td>3. President’s Report</td>
<td>EB</td>
<td>Note</td>
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<td>EB reported on successful Northern District P&amp;C meeting held at BRPS last term with 60 people in attendance including TH and MM. Discussions included overcrowding &amp; OOSH. TH reported meeting as useful for networking, sharing resources and solutions.</td>
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<td>4. Treasurer’s Report</td>
<td>MH</td>
<td>Note</td>
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<td>In HT’s absence, MH reported on financials – attached to minutes.</td>
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<td>MH noted canteen net loss decreasing. Canteen to be placed on agenda for further discussion at next P&amp;C meeting.</td>
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<td>MH reported disco profit of $2500 and thanked Yr 2 &amp; 3 class parents.</td>
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<td>MH noted Mothers’ Day Stall could improve with a change to format – with bulk buying of several gifts by class parents (utilise parents’ connections). For further discussion at separate class parents meeting.</td>
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5. **Committee Reports**

   a) **Band Committee**
   - EB noted solid income.  Note
   - EB to attend next band committee meeting.  Note

   b) **Uniform Shop**
   - EB reported new sports uniform sales of approx. $1000  Note
   - Group discussion re workload, lack of volunteers, opening
times of uniform shop, move towards online ordering to ease
workload.  Note
   - KR to meet with EB and HT re expanding range e.g. boys’
shorts, shirts.  Note

   c) **Canteen committee**
   - MM noted slip/fall incident reported by P&C staff member. MM
to deal with as workplace incident.  Note
   - EB reported separate meeting being organised to discuss
    canteen concerns.  Note

   d) **Class parent committee**
   - EB reported on behalf of MG $622 profit from holiday
workshops. Mostly positive responses from parents, EB
passed on positive and constructive feedback to workshop
instructors.  Note
   - JW noted good profit for disco. Group discussion re timing of
disco. MM approved moving it to second last week in Sept. JW
to follow up for 2014.  Note
   - JW noted Fathers’ Day breakfast plans underway. Group
discussion re change of format to evening function with kids.
PM suggested feedback from dads before making decision.  Note

   e) **Fundraising committee**
   - MH welcomed LH as secretary of committee.  Note
   - MH noted still working toward Sept 14 for gala day; raffle
coming together with ipad, BBQ and more.  Note
   - Group discussion re class artworks, commemorative book.  Note
   - JW to email stall info to class parents to start preparations.  Note
   - EB reported 75 parents attending Christmas in July get-
together this weekend.  Note

   f) **Grant committee**
   - EB reported on behalf of JS - grants have been submitted.  Note
   - MM suggested in future looking for grants that fit what the
school requires.  Note

   g) **Technology committee**
   - CF tabled Terms of Reference (TOR) document for approval
by P&C. Accepted by all members present. CF thanked for
thorough work.TOR to be published on school website.  Note
   - TOR 3.1 i) taken as statement of requirement. MM to meet
with CF to arrange visit to 3 schools to investigate software
options. CF to report back at next meeting.  Note

6. **Principal’s Report**

   - Reported on 3 options for major construction. By next meeting, MM to
have drawings and quotes for shade structure (COLA), hall extension,
resource room.  Note
   - Noted next week is Education Week with Student Led reporting.  Note
   - Reported dates for performance evenings finalised.  Note
- MM met with council re ongoing parking concerns; sending letter to confirm that school requires concrete rumble bars (not stick-ons).
- Reported resignation of Helen Welch from website co-ordinator role.
- MM suggested a ‘histathon’ in keeping with BRPS 60th birthday. All in favour.
- MM reported painted handball courts now bigger. Quote for colourful paintings on asphalt $3600. P&C will pay half but put on hold until decision made on major construction.
- MM requested privacy screen for MH be minuted.
- Reported ‘no skateboarding’ signs taken down as it only deterred the little kids.
- MM to ensure teachers are spending the $2000 given by P&C.

7. **Correspondence**

Nil

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<th>8. <strong>General Business</strong></th>
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<td><strong>a)</strong> Expenditure</td>
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<td>PSSA shirts – Motion passed for P&amp;C to pay for shirts ($2600)</td>
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<td>Seating – Motion passed to proceed with new seating near OOSH &amp; beside 5M. P&amp;C paying approx. $1500.</td>
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<td>Painting- MM discussed in Principal’s report.</td>
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<td><strong>b)</strong> Traffic control update</td>
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<td><strong>c)</strong> Additional Learning Support</td>
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<td>- TH reported ongoing investigation with learning support staff into appropriate and cost-effective ipad applications such as cogmed, quicksmart. Meeting planned with MM, other parents, support staff to discuss options.</td>
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<td>- MM noted another drive for volunteers for literacy program being published in Bulletin.</td>
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<td><strong>d)</strong> Wind up of OOSH</td>
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<td>- EB reported attending AGM. EB now a member.</td>
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<td>- Wind up in progress. EB to report at next meeting.</td>
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<th>9. <strong>Matters arising</strong></th>
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<td>- MH &amp; LH questioned exclusion of Yr 3 composite class children from keyboard lessons. MM to follow up with Yr 3 teachers and report back in 2 days.</td>
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<td>- CF to re-email to P&amp;C members Constitution document on roles and responsibilities for feedback/discussion.</td>
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**Next meeting:** Tuesday 20 August 7.30pm.
School Staff Room