Minutes
Beaumont Road Public School Parents & Citizens’ Association Incorporated
Meeting of the Committee of Management

19 March 2013, 7.30pm to 9.55pm
School Staff Room

Attendees
Emma Bromley (EB)
Meredith Holt (MH)
Phil Morley (PM)
Hans Thomsen (HT)
Morelle Reeves (MR)
Carey Francis (CF)
Maya Gomez (MG)
Julie Ward (JW)
Malcolm McDonald (MM)
Craig Learmonth (CL)
Linda Hutton (LH)
Tara Hannon (TH)
Rowena Twyman (RT)

Apologies
Leanne Power (LP)
Kate Cain (KC)

Decision / Action

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<thead>
<tr>
<th>Decision / Action</th>
<th>By whom</th>
<th>By when</th>
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<tr>
<td>1. Confirmation of minutes of previous meeting</td>
<td>Note</td>
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<td>The minutes were accepted as an accurate record of the previous meeting. Moved MP Seconded TH.</td>
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<td>2. President’s Report</td>
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<td>- EB welcomed MR as the new P&amp;C secretary.</td>
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<td>- New Executive met to undertake planning for the year.</td>
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<td>- Canteen at the Bivouac was reported as a success</td>
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<td>- New committees were discussed</td>
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<td>- Further Planning Committee meeting to be advised</td>
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<td>3. Treasurer’s Report</td>
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<td>- Draft report to be presented at the next meeting</td>
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<td>- MH suggested constitution be amended to make the P&amp;C president the Public Officer and not the P&amp;C secretary, all in agreement. Legal assistance will be sought.</td>
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<td>- HT move to suggest we look at the cost of an audit.</td>
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<td>4. Committee Reports</td>
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<td>a) Band Committee</td>
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Note
- All invoices have been sent out
- New conductor has started.

b) Clothing Pool committee
   - As there is a bulk refund from the sports uniform supplier at was agreed no late returns can be refunded.
- A new name for the clothing pool has been accepted, it is now to be called The Uniform Shop.
- A new display board for the Uniform Shop and Canteen has been accepted in principle.

c) Canteen committee
   - Additional costs and changes to menu approved
   - Investigating online ordering for canteen and uniform shop.

d) Class parent committee
   - Grand friends day to be held 25th March
   - Sandpit Photography family photos to be confirmed at next meeting

e) Fundraising committee
   - EB and interested parents to meet 27 March 9.00am to discuss fundraising suggestions for 24th September and ideas for next year.

f) Grant committee
   - Note in Bulletin inviting interested parents to join

g) Technology committee
   - Note in Bulletin inviting interested parents to join. School mobile app and online ordering should go through this committee

5. Principal’s Report

- Thanked all for participating.
- Spoke about the possible increase in traffic on Beaumont Road and the need to meet with Traffic Officers to get in put for child traffic safety on Beaumont Road.
- Discussed the need to cater for across the board abilities of our students, spoke about increasing support teacher days from 2 to 4 with the employment of a 2nd support teacher.
- Soap in infant toilets resolved.

6. Correspondence

Nil

7. General Business

a) EB recommended doing a parental survey (Survey Monkey) to get feedback from parents regarding major and minor works needed around the school. Idea was
b) PM reported on a meeting with new P&C Executive to discuss the responsibilities of the P&C, to discuss outcomes with MM.

c) EB to attend staff meeting to present the plan for the P&C to discuss directly with the teachers their classroom needs and how the P&C can help to fund these needs. PM to prepare an anonymous form to allow teachers to submit their needs in confidence.

EB to put inquiry into Bulletin for parents input for technology committee to investigate information app for parents.

c) Additional Learning Support Committee  
   – MM and TH reported on meeting with learning support teachers, current support teacher will be retained for 2 days and a new support teacher will join the team for an additional 2 days, bring it up to 4 days of support.
   
   - Parent volunteer literacy programme up and running.

d) OOSH  
   - The P&C welcomed MM announcement that there will be a parent info night meeting on the 25th March and that discussions are underway to increase capacity from 60 to 75 children.
   
   - Financial wind-up of the prior P&C involvement in OOSH will be finalized by the end of this financial year - EB to follow up.

8. Matters arising

Nil

Next meeting: 21 May 7.30pm. Meredith Holt to chair meeting.  
   School Staff Room